

CITY OF CONVERSE  
APPLICATION FOR LICENSE

\_\_\_\_\_ GENERAL CONTRACTOR (HOME IMPROVEMENTS, FENCE, RE-ROOF ETC.)  
\_\_\_\_\_ SIGN \_\_\_\_\_ OTHER (EXPLAIN) \_\_\_\_\_

NAME \_\_\_\_\_ D.O.B. \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

\_\_\_\_\_ INDIVIDUAL \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_ CORPORATION

BUSINESS NAME \_\_\_\_\_ PHONE \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

IF PARTNERSHIP OR CORPORATION, STATE THE FULL NAME, DATE OF BIRTH, DRIVER LICENSE NUMBER AND STATE, ADDRESS AND PHONE NUMBER OF EACH PARTNER OR CORPORATE OFFICER \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DO YOU HOLD A SIMILAR LICENSE ELSEWHERE? IF SO, WHERE? \_\_\_\_\_

\_\_\_\_\_ (ATTACH COPY OF LICENSE)

HOW LONG HAVE YOU BEEN IN BUSINESS? \_\_\_\_\_

HOW LONG UNDER THIS COMPANY NAME? \_\_\_\_\_

PREVIOUS BUSINESS OR EMPLOYMENT \_\_\_\_\_

LIST PREVIOUS BUSINESS NAMES USED IN THE LAST TEN (10) YEARS \_\_\_\_\_

\_\_\_\_\_

HAVE YOU OR ANY PARTNER OF THIS PARTNERSHIP OR OFFICER OR DIRECTOR OF THIS CORPORATION EVER BEEN ARRESTED OR CONVICTED OF A FELONY OR MISDEMEANOR INVOLVING MORAL TURPITUDE? \_\_\_\_\_

IF SO EXPLAIN \_\_\_\_\_

\_\_\_\_\_

PLEASE PROVIDE THE FOLLING REFERENCES: ONE FINANCIAL REFERENCE, ONE SUPPLIER REFERENCE, AND ONE CLIENT THAT YOU HAVE DONE WORK FOR WITHIN THE PAST THREE YEARS. ALL REFERENCES MUST BE IN WRITING AND SUBMITTED WITH YOUR APPLICATION. PLEASE INCLUDE PHONE NUMBERS FOR EACH REFERENCE SUBMITTED.

GENERAL INFORMATION: THE FEE FOR THE LICENSE IS **SEVENTY FIVE DOLLARS (\$75.00)**. A SURETY BOND OF FIVE THOUSAND DOLLARS (\$5,000.00) PAYABLE TO THE CITY OF CONVERSE MUST BE SUBMITTED PRIOR TO LICENSE APPROVAL.

STATE OF TEXAS

COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED \_\_\_\_\_, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SIGNED TO THE FOREGOING APPLICATION

AND AFTER BEING DULY SWORN TO ME, STATES UNDER OATH THAT HE/SHE HAS READ SAID APPLICATION AND THAT ALL OF THE FACTS THEREIN SET FORTH ARE TRUE AND CORRECT AND COMPLETE AND THAT HE/SHE IS QUALIFIED TO CONDUCT THE AFOREMENTIONED BUSINESS, AND THAT HE/SHE AGREES TO OBSERVE AND COMPLY WITH ALL RELEVANT ORDINANCE PROVISIONS APPLICABLE TO THE AFOREMENTIONED BUSINESS

\_\_\_\_\_ APPLICANT  
SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF 20\_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF TEXAS  
MY COMMISSION EXPIRES \_\_\_\_\_

CITY OF CONVERSE  
CUSTOMER REFERENCE

THIS APPLICANT HAS APPLIED FOR A CONTRACTOR'S LICENCE TO DO WORK IN THE CITY OF CONVERSE. IN ORDER THAT THE APPLICANT'S REQUEST FOR A LICENSE MAY BE PROPERLY CONSIDERED BY OUR OFFICE, THE FOLLING QUESTIONS MUST BE ANSWERED:

APPLICANT'S NAME: \_\_\_\_\_

HOW LONG HAVE YOU KNOWN THE APPLICANT?

\_\_\_\_\_

WHAT TYPE OF WORK HAS HE DONE FOR YOU? \_\_\_\_\_

\_\_\_\_\_

HOW LONG AGO WAS THE WORK DONE? \_\_\_\_\_

WAS THE WORK PERFORMED AND COMPLETED TO YOUR SATISFACTION?  
IF NOT WHAT ACTION WAS TAKEN? \_\_\_\_\_

\_\_\_\_\_

PLEASE COMMENT ON THE APPLICANT'S OVERALL CHARACTER, ABILITY  
AND WORKMANSHIP. \_\_\_\_\_

\_\_\_\_\_

INDIVIDUAL GIVING THE REFERENCE

\_\_\_\_\_  
NAME (PLEASE PRINT)

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
SIGNATURE

RETURN TO APPLICANT. THE APPLICANT WILL NOT BE CONSIDERED FOR A  
LICENSE UNTILL ALL REPLIES ARE RETURNED. THANK YOU FOR YOUR  
COOPERATION.

YOU MAY FAX THE REPLY TO (210) 658-8285

CITY OF CONVERSE  
BUSINESS REFERENCE

THIS APPLICANT HAS APLIED FOR A CONTRACTOR'S LICENSE TO DO WORK IN THE CITY OF CONVERSE. IN ORDER THAT THE APPLICANT'S REQUEST FOR A LICENSE MAY BE PROPERLY CONSIDERED BY OUR OFFICE, THE FOLLOWING QUESTIONS MUST BE ANSWERED:

APPLICANT'S NAME: \_\_\_\_\_

HOW LONG HAVE YOU KNOWN THE APPLICANT? \_\_\_\_\_

DOES THE APPLICANT CURRENTLY MAINTAIN AN ACCOUNT WITH YOUR COMPANY? \_\_\_\_\_

HOW LONG HAS THE APPLICANT BEEN A CUSTOMER WITH YOUR COMPANY? \_\_\_\_\_

DOES THE APPLICANT MANAGE HIS ACCOUNT WITH YOUR COMPANY IN A RESPONSIBLE MANNER? \_\_\_\_\_

PLEASE COMMENT ON THE APPLICANT'S OVERALL CHARACTER, ABILITY AND WORKMANSHIP. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

INDIVIDUAL GIVING THE REFERENCE

\_\_\_\_\_  
NAME (PLEASE PRINT)

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
RETURN TO APPLICANT. THE APPLICANT WILL NOT BE CONSIDERED FOR A LICENSE UNTILL ALL REPLIES ARE RETURNED. THANK YOU FOR YOUR COOPERATION.

YOU MAY FAX THE REPLY TO (210) 658-8285

CITY OF CONVERSE

FINANCIAL REFERENCE

THIS APPLICANT HAS APPLIED FOR A CONTRACTOR'S LICENSE TO DO WORK IN THE CITY OF CONVERSE. IN ORDER THAT OUR OFFICE MAY PROPERLY CONSIDER THE APPLICANT'S REQUEST FOR A LICENSE, THE FOLLOWING QUESTIONS MUST BE ANSWERED. THE CITY IS NOT INTERESTED IN THE DEGREE OF FINICIAL AFFLUENCY OF THE APPLICANT, HOWEVER, WHAT WE ARE INTERESTED IS HOW LONG THE APPLICANT HAS DONE BUSINESS WITH YOUR INSTITUTION AND WHETHER HE MANAGES HIS FINANCES IN A RESPONSIBLE, STABLE MANNER.

PLEASE RESPOND ACCORDINGLY BELOW:

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NAME

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INSTITUTION

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ADDRESS

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PHONE NUMBER

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RETURN TO APPLICANT OR YOU MAY FAX IT TO (210) 658-8285