



Art Exhibit Policy

Being a community hub as well as a resource center, the Converse Public Library would like to support our local arts community by offering artists the opportunity to showcase their work. Our goal is to display high quality original artwork, with preference being given to local artists.

The Exhibition Space:

The display wall for exhibition purposes is located between the Circulation Desk and the Adult Wing. The wall is a neutral backdrop, and the hanging system is a STAS Cliprail hanging system. Each 39.25" section of cliprail will support 44 pounds of weight. Each section has two wires, one with one hook, one with two hooks. There are four cliprail sections with a total of eight wires (four with one hook, four with two hooks, alternating). All artwork is to be hung on the hanging system, the wall behind the display system is not to be tampered with or damaged in any way. Exhibitors assume responsibility for any damage to Library property.

Process:

Contact the Library Director, who will schedule dates and details, as well as arrange for a site visit. Art exhibits are generally for a one-month period, however additional time may be offered if there is not another exhibition immediately following.

The library cannot provide storage for artwork, all set-up and removal must take place in as concise a time period as possible.

Guidelines:

- Artists/owners are responsible to hang the exhibit. Coordinate arrival times with the Library Director and any helper. Plan ahead of time where each piece will hang. We have a ladder, flat rolling dolly, and a standard dolly that you will be able to use during installation.
- Frame, mat and wire every piece. Unframed canvases should be wired and have no tacks or staples showing along canvas edges.

- Bring enough artwork, 8-12 pieces are needed to fill the wall.
- Displays may not oppose or support either a candidate for elective office or an issue appearing on ballot.
- Displays may not be used for either promotion or opposition of specific religious or philosophical/motivational groups.
- No exhibitor may solicit members or contributions in their exhibits.
- Prospective exhibitors should keep in mind that the display space is located in a very open and public space. As such, it will be viewable by patrons of all ages. Accordingly, the library will not allow exhibitions that include significant elements of sexually explicit imagery, nudity, or graphic depictions of violence.

Sales:

The library is not in any way involved in the sale of items on display. Prices for items may not be displayed on the artwork at the library, nor included on any information handout provided to/by the library. The artist may provide their name and contact information, either on a handout or as part of the exhibit. All requests for information on prices and sales will be handled privately. No works of art may be removed during the exhibit period.

Publicity:

Please provide a short description of your exhibit, along with a photograph if you wish. These may be included in the library's advertising, including social media sites. We ask that that you also help us promote the exhibition.



Name: _____

Email: _____

Signature: _____

Phone: _____

Set Up: _____

Removal: _____