



## Educator Cards

To facilitate the Converse Public Library's outreach efforts to Converse area schools, we are pleased to offer expanded access to library resources and services through our Educator Cards. This card is available to Educators employed within Converse City Limits at Public and Private schools, daycares, camps, and after-school programs.

### **More Resources! More Time!**

Your new card includes a variety of unique privileges. Educator cardholders may:

- Borrow up to 30 items
- Request up to 30 items
- Check books out for six weeks

### **How do I get one?**

Applicants must provide a driver's license or other valid form of identification that verifies their home address; as well as proof of current teaching assignment. Examples of acceptable teaching assignment proof include:

- Teacher's work ID, or paystub issued within the last 60 days by the school district
- Letter on institution letterhead, indicating teachers name, and signed by authority of institution
- Current State of Texas Child Care Certificate

**Loan Periods:** 42-day loan on books and audio books

**Renewals:** On a case-by-case basis. If upon checkout, you know you need materials for a longer period, please let us know and we will do what we can to meet your needs.

**Fines:** Teachers are responsible for fees incurred for lost or damaged items and for late materials.

**Card Expiration:** The Educator Card must be renewed at the beginning of each school year and will expire annually on June 30, regardless of when the card was obtained. All outstanding balances on the card must be resolved before renewal.

\*\*We are happy to take special requests to pull books pertaining to a subject. When you stop by, choose which books you want to check out and leave the rest!

\*\*We welcome curriculum information, such as report or study topics and lists, so that we may purchase items that will support your studies.