



February 7, 2020

**Re: Annexation of Property**

Dear Property Owner:

The purpose of this letter is to notify you that your property is included in a proposed annexation by the City of Converse. Bexar County Appraisal District records show that you own property in the area. Under state law, the City is required to hold an election where the qualified voters of the area may vote on the question of the annexation.

State law establishes the procedure the City must follow to annex an area. The City Council will hold two public hearings to hear input on the annexation and the service plan. City staff will conduct Town Hall Meetings to answer questions regarding the annexation and city services.

**Public Hearings:**

- Tuesday, February 25, 2020 at 6:00 p.m. - Converse Council Chambers - 402 S. Seguin, Converse, TX.
- Tuesday, April 7, 2020 at 7:00 p.m. - Converse Council Chambers - 402 S. Seguin, Converse, TX.

**Town Hall Meetings:**

- Wednesday, February 19, 2020 at 6:30 p.m.– Elolf Elementary - 6335 Beech Trail Dr., Converse, TX.
- Wednesday, March 18, 2020 at 6:30 p.m.– Elolf Elementary- 6635 Beech Trail Dr., Converse, TX.
- Saturday, March 28, 2020 at 10:00 a.m. –Converse Council Chambers- 402 S. Seguin, Converse, TX.

Included in this package is a descriptive list of city services to be provided if the annexation proposal is approved by the voters.

The election will be held on Saturday, May 2, 2020. Early voting will be April 20, 2020 to April 28, 2020. For voting locations and times please contact Bexar County Elections at 210-335-8683 or visit Bexar County Elections at [www.bexar.org/1568/Elections-Department](http://www.bexar.org/1568/Elections-Department).

If you have questions concerning the annexation process, we encourage you to contact City Hall at 210-658-5356.

Sincerely yours,

*Le Ann Piatt*

Le Ann Piatt  
City Manager

**MUNICIPAL ANNEXATION SERVICE PLAN**  
**(ALL SERVICES EFFECTIVE DATE OF ANNEXATION)**

**FIRE/EMERGENCY MEDICAL SERVICES**

*Existing Services:* Bexar County Emergency Services District No. 1 enters into contact for services.

*Services to be Provided:* Vastly improved EMS response times and quality of service provided by a professionally credential staff of Firefighters, Paramedics and EMT's will service the area upon annexation. Fire prevention functions, including fire inspections and fire code enforcement, fire and arson investigations, and public education activities will be provided by the City of Converse Fire Marshal's Office. The City of Converse Fire Department is a Class 1 ISO designated department and has earned "Firewise" designation through the National Fire Protection Association. Due to these designations property owners may receive reduced insurance rates. Additional staff will be hired to service the annexed area.

**POLICE**

*Existing Services:* Bexar County Sheriff's Office

*Services to be Provided:* The Converse Police Department strives to reduce the crime rate by regularly patrolling residential and commercial areas. The Converse Police Departments proactive approach to law enforcement will focus on crime prevention and crime reduction. Upon annexation, the City of Converse Police Department will extend regular and routine patrols to the area. Additional staff will be hired to serve the annexed area.

**BUILDING INSPECTIONS**

*Existing Services:* None

*Services to be Provided:* The Building Inspections Department will provide Building Code Enforcement Services upon annexation. This includes issuing building, electrical and plumbing permits for any new construction and remodeling and enforcing all other applicable codes which regulate building construction within city limits. Staff will be added if needed. Inspections ensure property owners are receiving quality work.

**PLANNING AND ZONING**

*Existing Services:* None

*Services to be Provided:* The City of Converse is very conscientious about the types of development permitted within its jurisdiction. The City has carefully crafted zoning regulations that regulate the development and use of property. The City seeks to improve your quality of life and help improve the property value of your most important investment, your home or business. The Planning and Zoning

Department's responsibility for regulating development and land use through the administration of the City of Converse Zoning Ordinances will extend to this area on the effective date of the annexation.

### **LIBRARY**

*Existing Services:* Services are provided at a nonresident charge.

*Services to be Provided:* Upon the effective date of annexation, free library use privileges will be available to anyone residing in this area. There are activities that are provided weekly and new exciting materials are frequently being added.

### **ANIMAL CONTROL/CARE SERVICES**

*Existing Services:* Bexar County.

*Services to be Provided:* The City of Converse will provide animal control to ensure the health, safety, and welfare of animals. Animal Care Services also responds to rabies cases, bite calls, animal attacks, cruelty and neglect investigations, injured animal rescues, animal placement and adoption. Additional staff will be hired to serve the annexed area.

### **STREET AND RIGHT OF WAY MAINTENANCE**

*Existing Services:* Maintained by Bexar County.

*Services to be Provided:* All paved public streets within the annexed area will be included in the City's master street plan. Street signs and traffic regulation signs will be maintained and/or installed where warranted. Streets constructed after annexation will be in accordance with City standards.

### **STREET LIGHTING**

*Existing Services:* Homeowner Association pays for the operational cost of street lights.

*Services to be Provided:* The City of Converse will coordinate any request for improved street lighting with CPS Energy in accordance with standard policy. Existing street lights currently paid by the Home Owners Association will be paid by the City upon annexation.

### **CODE ENFORCEMENT**

*Existing Services:* None

*Services to be Provided:* When the condition of a property in the City of Converse becomes an eyesore, nuisance or hazard, our team of code professionals respond to problems swiftly and effectively. They work with owners and neighbors to maintain high standards and preserve property values for everyone's benefit through enforcement of nuisance, building, zoning and fire codes. Unlike unincorporated areas of the County, the City employs additional tools such as minimum housing standards, nuisance, junk, and debris abatement Ordinances. Additional staff will be hired to serve the annexed area.

## **WATER SERVICE**

*Existing Services:* San Antonio Water System (SAWS)

*Services to be Provided:* Water service to the area will continue to be provided by the San Antonio Water System.

## **SANITARY SEWER SERVICE**

*Existing Services:* San Antonio River Authority (SARA)

*Services to be Provided:* Sanitary sewer service to the area of proposed annexation will continue to be provided by SARA.

## **GARBAGE SERVICES**

*Existing Services:* Private service provider selected by homeowner.

*Services to be Provided:* Solid Waste Collection will be provided to the area of annexation in accordance with the current City of Converse Ordinance. Residents will have two years to convert to the City's garbage services. In addition to solid waste collection, the City provides recycling collection, brush collection, monthly bulk pickup service and collection of hazardous waste materials. The City also hosts a "Dump Your Junk" event monthly March thru October.

## **PARKS, PLAYGROUNDS AND SWIMMING POOL**

City of Converse parks enhance life for all Converse citizens. The City acquires, develops, improves, beautifies and maintains a variety of parks, trails, and recreational areas that provide leisure activities. The City features all types of recreational activities in our neighborhood and community sized parks located across the City and recreational opportunities are not just limited to parks and swimming pool. We also offer numerous activities year-round for residents of all ages and abilities. The City is in the process of building a trail linking the North Park and City Park together.

## **MISCELLANEOUS**

The City of Converse operates its own TV Governmental Access Channel which broadcasts City Council, Commissions, and Board meetings as well as various other City events. The City of Converse also has its own app which allows residents to interact with the City right in the palm of their hand. Citizens can report issues around the city, their neighborhood, check the bus schedule and much more all in one place.