



**AGENDA**  
CITY OF CONVERSE  
CITY COUNCIL MEETING  
JANUARY 19, 2021 – 7:00 PM

Pursuant to the Texas Government Code, and in conjunction with the guidance and provisions provided by the Governor of Texas in the declaration of disaster and subsequent executive orders altering the Open Meetings Act requirements, notice is hereby given that the Regular City Council Meeting for the Converse City Council to be held on **Tuesday, January 19, 2021, at 7:00 PM via telephone conference** (from City Council Chambers/402 S. Seguin) in order to advance the public health goal of limiting face to face meetings to reduce the spread of the Coronavirus.(COVID-19) **There will be no in-person public access to the meeting, however, citizens may call the toll free number for access or view the live broadcast at [WWW.CONVERSETX.NET](http://WWW.CONVERSETX.NET).**

**To remain in compliance with COVID-19 Mandates Declared by the Governor, Face Coverings and Social Distancing is Required at all times.**

**Toll-Free: 1-800-717-4201    Conference ID: 869-8434**

**1. CALL TO ORDER**

**2. INVOCATION**

**3. PLEDGE OF ALLEGIANCE:** To the U.S. & Texas Flag led by Mayor Suarez

**4. ROLL CALL & ESTABLISHMENT OF QUORUM**

**5. PRESENTATIONS & SPECIAL RECOGNITIONS:**

A. Recognition of Manny Longoria Retirement as Assistant City Manager with the City of Converse.

**6. CONSENT AGENDA:**

A. Approve Minutes of January 5, 2021 City Council Regular Meeting.

**7. CITY STAFF REPORTS:**

A. Report by Converse Economic Development Corporation Director, Jimmi Kuborn

B. Report by Public Works Director, Mark Velasquez

C. Report by Utilities Director, Jonathan Smith

D. Report by Community Development Director, John Quintanilla

E. Report by Fire Chief, Luis Valdez

F. Report by Library Director, Sandy Underwood

G. Report by Police Department, City Manager Le Ann Piatt

H. Report by Animal Care Manager, Chad Ensign

I. Report by Finance Officer, Ashley Grimes

J. Report by Human Resources, John Rudd

**8. CITIZENS TO BE HEARD:**

This time is provided for Citizens to address City Council on any issues and concerns. No City Council discussion or action can be taken if the item is not on the Agenda. Please limit your remarks to three (3) minutes and state your name and address for the record. No personal attacks shall be allowed.

**(Toll-Free: 1-800-717-4201, enter Conference ID: 869-8434, and Press \*5)**

**9. OLD BUSINESS:**

- A. Discussion and Appropriate Action to Consider Ordinance No.339-2021A; Amending Chapter 46, Utilities, Article IV. Water, Division 4. Service Charges and Fees, Section 46-225. Installation Fees and Charges, and Superseding Ordinances Regulating the Above Issues. *Second Reading.* (Utilities Director)

**10. NEW BUSINESS:**

- A. Briefing and Updates on COVID-19 by Emergency Management Director. (Mayor Suarez)
- B. Discussion regarding the constant outage(s) of the traffic light at the intersection of Kitty Hawk Rd. & Toepperwein Rd. (Mayor Suarez)
- C. Discussion and Appropriate Action on Acceptance of the Texas Commission on Environmental Quality's Texas Volkswagen Environmental Mitigation Program awarding the City of Converse up to \$196,448.00 to apply towards for the purchase of a new Street Sweeper. (Public Works Director)
- D. Discussion and Appropriate Action to Consider Preliminary Plat #2020-213, Willow View, Unit 3 Subdivision, Establishing 74 Residential Lots on 11.50 Acres of Land; Recorded in Volume 16766, Page 459 of the Official Records of Bexar County, Texas. (Assistant City Manager)
- E. Discussion and Appropriate Action to Consider Resolution No.760-2021; Approving the Intent to Annex 686.82 Acres commonly known as the Dover/Meadowbrook Area in accordance with Chapter 43, Local Government Code, Subtitle C. Municipal Boundaries and Annexation, and holding an Election regarding the Annexation on the Uniform Election Date in May 2021. (City Manager)
- F. Discussion and Appropriate Action to Consider Resolution No.761-2021; Approving the Intent to Annex 213.28 Acres commonly known as the Parc at Escondido/Weichold Area in accordance with Chapter 43, Local Government Code, Subtitle C. Municipal Boundaries and Annexation, and holding an Election regarding the Annexation on the Uniform Election Date in May 2021. (City Manager)
- G. Discussion and Appropriate Action on the City of Converse Order of Special Election on three (3) City Charter Amendments for the May 2021 Uniform Election. (City Manager)
- H. Discussion and Appropriate Action on the City of Converse Order of Special Election for the Annexation of the Dover/Meadowbrook Area for the May 2021 Uniform Election. (City Manager)
- I. Discussion and Appropriate Action on the City of Converse Order of Special Election for the Annexation of the Parc at Escondido/Weichold Road Area for the May 2021 Uniform Election. (City Manager)
- J. Discussion and Appropriate Action to Consider the Re-Appointment of Steve Brown to the Planning & Zoning Commission. (Assistant City Manager)
- K. Discussion and Appropriate Action to Consider the Appointment of one (1) Alternate Member to the Planning & Zoning Commission. (Assistant City Manager)

**11. CITY COUNCIL & MANAGER REPORTS:**

- A. City Commission Liaison Reports.
- B. City Manager's Report & Discussion of Future Agenda Items/Items of Interest.
- C. Councilmember's Reports/Items of Interest.
- D. Mayor's Report/Items of Interest.

**12. EXECUTIVE SESSION:**

- A. Executive Session in accordance with Texas Open Meetings Act Section 551.074. PERSONNEL MATTERS: CLOSED MEETING to deliberate employment and annual evaluation of a public officer or employee - City Attorney. (Councilwoman Russell)

**13. RECONVENE OPEN SESSION:**

- A. Discussion and Appropriate Action on Executive Session in accordance with Texas Open Meetings Act Section 551.074, PERSONNEL MATTERS: CLOSED MEETING to deliberate the employment and annual evaluation of a public officer or employee – City Attorney. (Councilwoman Russell)

**14. ADJOURNMENT**

**CERTIFICATION**

**I, LISA HERNANDEZ, CITY SECRETARY OF THE CITY OF CONVERSE, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE CITY’S OFFICIAL BULLETIN BOARD LOCATED AT 406 S. SEGUIN, CONVERSE, TEXAS, AND ON THE CITY’S WEBSITE AT [WWW.CONVERSE.TX.NET](http://WWW.CONVERSE.TX.NET), BOTH PLACES CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON JANUARY 14, 2021 AT 4:00 pm, IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.**

*/s/ Lisa Hernandez*

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**Lisa Hernandez, City Secretary**

This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for other services please call 210 658-5356 at least 24 hours in advance of meeting.