



MINUTES
CITY OF CONVERSE, TEXAS
BUILDING & STANDARDS COMMISSION
Wednesday, March 4, 2020 – 6:30 P.M.

The Building & Standards Commission of the City of Converse met in a regular meeting at Central Fire Station in the Training Room located at 602 Toepperwein Rd., on Wednesday, March 4, 2020 at 6:30 p.m. to discuss various items on the agenda.

1. Call Building and Standards Commission Meeting to Order.
Chairman Caton called the meeting to order at approximately 6:30 pm.
2. Pledge of Allegiance. *To the United States of American Flag.*
3. Roll Call and Recognition of Visitors.
Present:
Chairman, Richard Caton
Vice Chair, Linda Dougherty
Commissioner, Patrick O’Leary
Alternate Commissioner, Shawn Russell
City Council Liaison, Councilwoman Nancy Droneburg
Assistant City Manager, Manny Longoria
Recording Secretary, Odie Martinez
Absent:
Commissioner, Lee Ann Ferguson - unexcused.
Alternate Commissioner, Katherine Gibbs - excused.
Visitors:
None.
4. Citizens to be Heard: (Limit 3 Minutes). *None.*
5. Approve Building and Standards Minutes of January 29, 2020 Commission Meeting.
Commissioner O’Leary made a motion to approve the minutes of January 29, 2020; Seconded by Vice Chair Dougherty. Motion passed.
6. Discussion and Appropriate Action Regarding Structures and Properties not in compliance with Chapter 8, Building Regulations, Section 8-1 (a) 6- International Property Maintenance; Chapter 3 General Requirements, and Sec. 18-132 Property Maintenance & Appearance of the City of Converse Municipal Codes.
 - A. 707 Willow Dr. Sec. 18-132 (A 5) & Sec. 8-224 Standards Maintenance - Fence
 - B. 707 Willow Dr. Sec. 18-97-18-101 and Sec. 18-132 (A 8) - Junk Vehicle
 - C. 707 Willow Dr. Sec. 108.1.5 Dangerous Structure or premises – Shed

Commissioner O'Leary made a motion to remove the following items from the agenda due to the violations in compliant; 6A, 6B & 6C; Seconded by Vice Chair Dougherty. Motion passed.

7. City Council Liaison and Assistant City Manager Reports:

In consideration of Texas Attorney General Opinion AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information; or recitation of existing policy. Any deliberation of or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

A. City Council Liaison's Report

- *Preliminary Knox Ridge Plat tabled*
- *Preliminary Dollar General approved.*
- *FEMA Grant for Fire Department.*
- *Grant for 2 Police Officers.*
- *Crime Victim advocate application grant.*
- *FM 1976 Stage 3 crosswalk.*
- *Re-appointed Ronald P. to Ethics Review Board.*

B. Report by Assistant City Manager

- *FM 1976 one-way traffic*
- *Annexation*

C. Report & Discussion of Future Agenda Items

- *707 Willow – Plan in Place for the pool.*

8. Building and Standards Commission next meeting to be called by Chairman Richard Caton.

10. Adjournment. *Meeting adjourned at approximately 7:00 p.m.*