Be It Known That the City Council of the City of Converse Will Meet for a Regular Meeting at the City Council Chambers at 402 South Seguin Street on Tuesday, August 20, 2019 at 7:00 PM. A quorum of the following commissions may be present: Building & Standards, Economic Development Corporation, Historic Preservation Commission, Parks & Recreation and Planning & Zoning Commission.

1. **CALL TO ORDER: 7:00 PM**

2. **ROLL CALL & ESTABLISHMENT OF QUORUM & RECOGNITION OF VISITORS:**

   - Vice Chairman Steven Brown, Present
   - Sarahi Moyers, Member Present
   - Donnie West, Member Present
   - Dorothur O’Donnell, 1st Alternate, Present
   - Robert Raney, Member Present
   - Joan Lindgren, 2nd Alternate, Absent
   - Billy Ortiz, Member Present
   - Councilman Marc Gilbert, Present
   - Richard Fink, Member, Present
   - ACM Manny Longoria, Present
   - Ray Garcia, Member, Present
   - Linda Gonzales, Recording Sec. Present

3. **INVOCATION:** Member West  
   **PLEDGE OF ALLEGIANCE:** Vice Chairman Brown

4. **CITIZENS TO BE HEARD:** None

5. **CONSENT AGENDA:**  
   - Discussion and appropriate action to approve the minutes of September 16, 2019 meeting
   - Member Raney made a motion to approve minutes for September 16, 2019; Member Ortiz 2nd Motion to approve; motion passed.

6. **NEW BUSINESS:**  
   A. Discussion and appropriate action to appoint a Vice-Chairperson of the Planning & Zoning Commission.

      Chairman Brown nominated Member Raney for Vice Chairman, Member Ortiz 2nd motion; motion passed.

   B. Discussion, appropriate action and consideration of Preliminary Plat # 2019-196, Notting Hill Unit-6 Subdivision, Establishing 91 Residential Lots on 18.562 Acres of Land; Survey No. 63, Abstract No. 45, County Block No. 5089, in Bexar County.

      Member West made a motion to approve Preliminary Plat # 2019-196, Notting Hill Unit 6 Subdivision; Vice-Chairperson Raney 2nd motion; motion passed.

   C. Discussion, appropriate action and consideration of a request from Mr. Ronald Cox to provide a variance from Chapter 18-132 (b); allowing the installation of a detached carport on his property located at 8726 Sleepy Meadows.
Member Ortiz made a motion to approve the request from Mr. Ronald Cox to provide a variance for the installation of a detached carport at 8726 Sleepy Meadows; Vice-Chairperson Raney 2nd motion; motion passed.

D. Discussion on rules and procedures to be followed by Planning & Zoning Commission Board Members in communicating decisions made by the P&Z Commission at official meetings.

7. LIAISON REPORTS:

A. Report by Council Liaison.
   • At the October 15th meeting, City Council recognized Frank Salazar, David Chavez, Philip Guerrero, Isaiah Becker, and Lawrence Harris for great work performed on water main break.
   • 10% of new water meters have been installed
   • Appointed Chairman for Historical preservation commission and Alternate for the Ethics Board
   • Agreed to Notice of Award for a contractor bid for the Greenway Trail
   • Approved renewal of contract for Fire protection services for Bexar county emergency services District #1
   • Heard a report from the Judson Drama Club free library books at City park

B. Report by City Staff Liaison.
   • Gibb Sprawl Road at the UP tracks has been closed and will reopen mid-week. This is a San Antonio River Authority project that involves replacement of a major trunk sewer line
   • We are negotiating a budget for the Greenway Trail project with Contractor

8. DISCUSSION OF FUTURE AGENDA ITEMS/ ITEMS OF INTEREST BY P&Z BOARD MEMBERS:

   • The Commission asked and discussed the following:
     ○ Items to look for on a plat – zoning, legend, layout, drainage, streets, cul de sac, elevations. Request for training with City Engineer or Manny Longoria
     ○ Master Development plan when requested for planned subdivision developments
     ○ Commission Member Discussion topics with specific items to be discussed and limited to 15 minutes

9. ADJOURNMENT: 8:00 pm