

**City of Converse
Fire and EMS Commission
Minutes of Meeting
February 25, 2008
7 PM**

Be it Known that the Converse Fire and EMS Commission met for a Regular Meeting on Monday, February 25, 2008 at the City Hall Conference Room, 405 South Seguin Street to Discuss and Act on the Following Agenda:

1. Call Meeting to Order.

The meeting was called to order by Chairman Dorian Jauregui at approximately 7:01 p.m. with the following present:

Ms. Dorian Jauregui, Chairman	Ms. Lori Simmang, Member
Mr. Steve Brown, Member	Mr. Randy Pannell, Member
Mr. Gerry Rush, Member	Ms. Gloria Weers, City Council Liaison
Ms. Leigh Ann Rogers, Recording Secretary	

Commission Members, Vice-Chair Chris Bazany and Mr. Mark Mueller, were not present.

2. Recognition of Visitors.

Councilman Chris Drake was recognized.

3. Citizens to be Heard.

None present.

4. Action to Approve Fire and EMS Commission Meeting Minutes of Meeting Conducted February 13, 2008.

Mr. Randy Pannell requested to have the first two sentences on page 4, "Meeting was recessed at approximately 8:25 pm." And "Meeting reconvened at approximately 8:30 p.m." omitted from the minutes.

Ms. Lori Simmang requested a correction on page 2, Item 6A, The last sentence of the paragraph, "Ms. Simmang offered to donate the paint supplies and also suggested placing a tip

jar out for the artist.” The sentence should have read, “Ms. Simmang offered to donate the paint supplies and also suggested placing a Fire/EMS Commission donation jar out.”

Motion to approve minutes of Fire and EMS Commission meeting conducted February 13, 2008 with the above mentioned corrections was made by Mr. Randy Pannell. Seconded by Ms. Lori Simmang. Motion passed unanimously.

5. Discussion and Appropriate Action to Set Date for Red Schumann Pavilion Dedication Ceremony.

Chairman Jauregui reported that there is no estimated completion date set for the pavilion as of yet.

Motion to table agenda items # 5, # 6, and # 7 until the next regularly scheduled meeting, March 24, 2008, was made by Mr. Steve Brown. Seconded by Mr. Gerry Rush. Motion passed unanimously.

6. Discussion and Action to Establish Menu Items and Pricing for PDC.

Motion to table agenda items # 5, # 6, and # 7 until the next regularly scheduled meeting, March 24, 2008, was made by Mr. Steve Brown. Seconded by Mr. Gerry Rush. Motion passed unanimously.

7. Discuss PDC Updates on:

- A. Entertainment.**
- B. Sponsorship/Donations.**
- C. Price Quotes.**
- D. Raffle Items.**
- E. Parade.**

Motion to table agenda items # 5, # 6, and # 7 until the next regularly scheduled meeting, March 24, 2008, was made by Mr. Steve Brown. Seconded by Mr. Gerry Rush. Motion passed unanimously.

8. Discuss Mission Statement and Goals for the Converse Fire and EMS Commission.

Chairman Jauregui reported on research of her notes regarding mission statements and goals from the past for the Commission which included “to promote fire and safety awareness” and to conduct fundraisers for the Fire Department. Chairman Jauregui also mentioned a “wish list” that was prepared by the Fire Chief for items needed by the Fire Department that wouldn’t be included in the City’s budget.

Mr. Pannell stressed the importance of obtaining a copy of that “wish list”.

Mr. Brown added to the discussion by quoting from Ordinance 319, Section II D., regarding the Commission's responsibility to "provide their Fire and EMS Master Plan to the City Manager for consideration in developing the annual financial budget for the Fire and Emergency Medical Services section of the general fund annual operating budget." Mr. Brown then went on to say that he feels the responsibility of creating the wish list should be not only the Fire Chief's but the Commission's as well. And as a final point, Mr. Brown suggested that Ordinance 319 adequately defines the mission and goals for the Fire and EMS Commission.

Councilwoman Weers provided the Commission members with a copy of a definition of a mission statement to aid them in their discussion on the subject.

Chairman Jauregui summarized the discussion by highlighting key words, operations and financial support, to consider for the mission statement for the Commission.

Mr. Brown and Mr. Pannell volunteered to work together further on outlining a mission statement for the Commission.

9. Discussion and Action to Determine Fireman of the Quarter.

In view of the fact that the Fire Chief was unable to attend the meeting, a motion to table this agenda item until the next regularly scheduled meeting, March 24, 2008, was made by Mr. Randy Pannell. Seconded by Mr. Gerry Rush. Motion passed unanimously.

10. "Change for Change" Campaign Update Discussion.

In view of the fact that Vice-Chair Bazany was unable to attend the meeting, this agenda item will be tabled until the next regularly scheduled meeting, March 24, 2008.

11. "Shattered Dreams" Update Discussion.

In view of the fact that the Fire Chief was unable to attend the meeting, this agenda item will be tabled until the next regularly scheduled meeting, March 24, 2008.

12. Discuss Fire and EMS Commission Financial Statements.

Following a brief review of the fundraising report, the Commission members agreed there were discrepancies that needed to be addressed with the Finance Director. Chairman Jauregui volunteered to discuss the matter with the Finance Director prior to the next meeting.

A suggestion to consider electing a treasurer for the Commission was then discussed.

13. Discuss Agenda Items for Next Meeting.

Discussion included:

- Bring back agenda items 5-12.
- Action to elect a treasurer.

14. Briefing by City Council Liaison.

Councilwoman Weers reported on the following from the Feb 19th City Council Meeting:

- Permission for variance to allow numerous bandit signs by Jackson Hewitt Tax Service was refused.
- Approval to allow Ms. Maria Gutierrez to keep seven dogs at her residence.
- Approval of Smart Code.
- Approval of tax phase-in guidelines for Bexar county and City of Converse.
- Approval of Ordinances # 619 & # 620.
- Candidates who have filed for May election are as follows:
Place Two: Shadron
Place Three: Deagenhardt
Place Five: Drake
Place Six: Olds and Evans

15. Set Date and Time for Next Meeting – Monday, March 24, 2008 at 7:00 p.m. at the City Hall Conference Room.

The next regularly scheduled meeting will be Monday, March 24, 2008 at 7:00 p.m. at the City Hall Conference Room.

16. Adjournment.

Meeting adjourned at approximately 7:44 p.m. by Chairman Jauregui.