

**City of Converse  
Fire and EMS Commission  
Minutes of Meeting  
August 27, 2007  
7 PM**

Be it Known that the Converse Fire and EMS Commission met in Regular Session on Monday, August 27, 2007 at the City Hall Conference Room, 405 South Seguin Street to Discuss and Act on the Following Agenda:

**1. Call Meeting to Order.**

The meeting was called to order by Chairperson, Ms. Dorian Jauregui, at approximately 7:01 PM with the following present:

Ms. Dorian Jauregui, Chairperson	Mr. Chris Bazany, Vice-Chair
Ms. Lori Simmang, Member	Mr. Steve Brown, Member
Ms. Gloria Weers, City Council Liaison	Ms. Leigh Ann Rogers, Recording Secretary
Mr. Richard Wendt, Fire Chief	

Commission Member, Mr. Mark Mueller was not present.

**2. Recognition of Visitors.**

Mayor, Al Suarez and Mayor Pro Tem, Scott Jauregui were present.

**3. Action to Approve Fire and EMS Commission Meeting Minutes Conducted July 23, 2007.**

Motion to approve Fire and EMS Commission Meeting Minutes conducted July 23, 2007 was made by Mr. Steve Brown. Seconded by Vice-Chair, Mr. Chris Bazany.

**4. Citizens to be Heard.**

None present.

**5. Discuss Firefighters Appreciation Luncheon.**

Discussion included:

- New date for the event was established, September 8, 2007, from 11:00 am to 1:00 pm.
- Meet at Fire Station # 1 at 9:00 am. for set-up.

- Food assignments. Chief Wendt to provide burgers, buns, and hot dogs. Ms. Simmang to bring sweet/unsweetened tea and noodle salad. Vice-Chair Bazany to bring cups and beans. Mr. Brown to bring potato salad and will check with Wal-Mart for a cake donation. Councilwoman Weers to bring dessert. Chairperson Jauregui to bring chips & dip, lettuce, tomato, onion, and cheese.
- Chairperson Jauregui will send out invitations to the Council and City Staff and will make the request for a waiver of pavilion fees.

## **6. Discuss Fireman of the Quarter Program.**

Discussion included:

- Chief Wendt's suggestions for guidelines/qualifications for the recipients should include job knowledge, performance, pride, self-improvement, image, and time-in-service.
- Quarters will be divided into September-November, December-February, March-May, and June-August. First award will be presented in September at the September 18<sup>th</sup> City Council Meeting. Chairperson Jauregui will request to have this item placed on their Agenda.
- Vice-Chair Bazany has the knife sets on order but does not have an estimated shipping date as of yet.
- Printed certificate to go along with the award presentation. Recording Secretary, Ms. Rogers will request permission from the City Manager to print the certificates.
- Chief Wendt along with Fire and EMS Commission Board Members will present the award to the recipient.

## **7. Discuss Night in Ole Converse and Breakfast with Santa.**

Night in Ole Converse Discussion included:

- Purchases will need to be made in the upcoming month. Items to purchase have already been established.
- Vice-Chair Bazany made a suggestion to Chief Wendt that an EMS unit and/or a first-aid table should be placed near the Fire and EMS Commission booth.
- Mr. Steve Brown announced the confirmation of the landing of Air Life at 11:00 am on Sunday, October 7, 2007, at Ball Field # 3.
- Vice-Chair Bazany reported Ball Field # 4 will be used for Hook and Ladder Truck demonstrations and possibly the arrival of the National Guard with a Blackhawk helicopter.

Breakfast with Santa Discussion included:

- Ms. Lori Simmang suggested an earlier arrival (set-up) time this year would be beneficial.
- Pricing still needs to be determined.
- Chairperson Jauregui will establish a budget with Mr. Weers for his photograph supplies.

**8. Discuss Future Fundraising Ideas.**

Discussion included:

- Mr. Steve Brown suggested a swap meet. This will be brought back to the agenda for discussion some time in early 2008.
- A raffle during the Breakfast with Santa event was suggested by Vice-Chair Bazany. He offered one of the knife sets purchased for the Fireman of the Quarter Program as the raffle item.
- Vice-Chair Bazany reported that he was able to coordinate the donation of 125 pint-sized jars through Aquafina to place by local store registers for change donations. Affixing the Fire and EMS logo to the jars was suggested. The jars are scheduled to be received by the 29<sup>th</sup> of September. Prior to that date, Vice-Chair Bazany plans to approach the Economic Development Director, Mr. Mark Luft, to request his assistance in contacting the business owners.

**9. Briefing by City Council Liaison.**

See attached report.

**10. Discuss Agenda Items for Next Meeting.**

- Finalize Night in Ole Converse purchases.
- “Change for Change” campaign.

**11. Set Date and Time for Next Meeting – Monday, September 24, 2007, 7:00 P.M. to Meet at the City Hall Conference Room.**

City Council Liaison, Ms. Gloria Weers noted that she will not be able to attend this meeting and Councilwoman Robin Benbrook will substitute in her absence.

**12. Adjournment.**

Motion to adjourn by Vice-Chair, Chris Bazany. Seconded by Ms. Lori Simmang. Meeting adjourned at approximately 7:45 p.m.