

MINUTES  
CONVERSE ZONING COMMISSION  
November 17, 2008  
7:00 P.M.

Be It Known That the Converse Zoning Commission Met In Regular Session on Monday, November 17, 2008 Starting at 7:00 P.M. In The Converse Conference Room #1, 405 S. Seguin Street to Discuss and Act On The Following Agenda:

1. **Call Zoning Commission Meeting to Order.**

The meeting was called to order by Chairman Bruce Cannon at 7:00 p.m. with the following members present:

Mr. Bruce Cannon, Chairman	Ms. Lorraine Clauss, Vice-Chair
Mr. Tito Escobedo, Member	Mr. Donnie West, Member
Mr. Jon Lindgren, City Council Liaison	Ms. Laura Arens, Assistant City Manager
Mr. Peter Stith, Member	Ms. Doris Sargeant, Alternate
Ms. Cynthia Turner, Member	Ms. Kimberly Jacobs, Secretary

Member, Ms. Irene Boucher, was not present.

2. **Recognition of Visitors.**

Mr. Chris Drake and Ms. Joan Lindgren were recognized.

3. **Action to Approve Zoning Commission Minutes of October 20, 2008.**

Motion to approve Zoning Commission meeting minutes of October 20, 2008 was made by Vice-Chair, Ms. Lorraine Clauss. Seconded by Mr. Peter Stith. Motion passed unanimously with correction to Item 8, Chairman Adjourned Meeting.

4. **Discussion and Action on a Request for a Variance to Ordinance 617, Section II Residential, C. Area regulations – 1. Front Yard Setback Minimum of 20 feet – to Allow a Carport to be Built 6 Feet into the 20 Foot Setback Leaving a 14 Foot Front Yard Setback from the Property Line or 24 Foot from the Curb at 203 Downing. (Mr. and Mrs. De La Garza)**

After brief discussion, A Motion to Approve Request for Variance for a Carport at 203 Downing was Made by Ms. Lorraine Clauss. Seconded by Mr. Peter Stith. Motion Passed Unanimously.

5. **Discussion and Action on a Request for a Variance to Ordinance 617, Section II, C. Area Regulations – 4. Rear Yard Setback – to Allow a 10’ x 12’ Patio Cover to be Built 8’ into the 20 Foot Setback at 9723 Autumn Arch. (Katherine Franke)**

After brief discussion, A Motion to Approve Request for Variance for a Patio Cover at 9723 Autumn Arch was made by Ms. Doris Sargeant. Seconded by Ms. Lorraine Clauss. Motion Passed Unanimously.

6. **Discussion on the Responsibilities of the Zoning Commission and the Possibility of Combining the Zoning Commission and Planning Commission.**

Ms. Laura Arens, Assistant City Manager, reported that City Council has begun the process of the Codification of all City Ordinances and is looking to the Possibility of Combining the Zoning Commission and Planning Commission into a Single Commission.

It was stated that Commission Members would have the Opportunity to speak to City Council on this Matter at the December 16, 2008, City Council Meeting as it appears on the Agenda.

Discussion ended at 7:45 p.m.

7. **Report By the City Council Representative on Council Actions and the City Staff on Future Zoning Actions.**

Mr. Chris Drake, Former City Council Liaison, Reported that:

- City Council wants input from Commissions concerning Codification.
- Consolidation of Commissions would increase Effectiveness & Efficiency.

Mr. Jon Lindgren, City Council Liaison, Reported that:

- He was available to assist with any questions regarding Codification.
- Commissions need to be brought Up-to-Date and Streamlined.

8. **Next Zoning Commission Meeting will be December 15, 2008 at 7:00 pm.**

9. **Adjournment.**

Mr. Bruce Cannon, Chairman, adjourned the Meeting at 7:47 p.m.