

MINUTES
PARKS AND RECREATION COMMISSION
August 11, 2008
6:30 P.M.

The Parks and Recreation Commission of the City of Converse met for a regular meeting at the City Hall Conference Room, located at 405 South Seguin, Monday, August 11, 2008 at 6:30 p.m. to discuss the following Agenda items:

1. Call Meeting to Order.

Chairman Lindgren called the meeting to order at approximately 6:33 PM. The following members were present:

Ms. Joan Lindgren, Chairman
Mr. Sam Perez, Jr., Member
Mr. Jeff Beehler, Member
Ms. Rex Brien, Member
Mr. Rene Rodriquez, Jr. Council Liaison

Ms. Becky Johnson, Member
Ms. Sandy Laskowski, Vice-Chair
Mr. Glenn Laskowski, Member
Ms. Brenda Swanson, Member
Mr. Sam Hughes, City Manager
Ms. Jackie Gaines, Secretary

Members not present: Ms. Pam Kraemer, Ms. Melisia Perez, Mr. Jorge Topete, and Council Liaison Dr. Mary Riley.

2. Recognition of Visitors.

Chairman Lindgren welcomed Councilman Lindgren, Chief Rick Jamison, Ms. Laura Beehler, and Mr. Robert Fink to the meeting.

3. Action to Approve Minutes of Parks and Recreation Commission Meeting Conducted July 14th, 2008.

Mr. Laskowski made a motion to approve the minutes of meeting conducted July 14, 2008. Mr. Perez seconded the motion. The motion passed unanimously.

4. Discussion and Appropriate Action for Waiver of Fees for Fire and EMS Commission Food Booth.

Chairman Lindgren said it has been P&R's policy in the past to waive any city-affiliated organization's NIOC vendor cost.

Ms. Laskowski made a motion to waive the fees for the Fire-EMS Commission food booth. Mr. Beehler seconded the motion. The motion passed unanimously.

5. Discussion and Appropriate Action to Select Beer Company for NIOC 2008.

- * Ms. Swanson arrived at approximately 6:36 PM.
- * Mayor Suarez arrived at approximately 6:40 PM
- * Mr. Brien arrived at approximately 6:42 PM.

Mr. Perez explained the difference between the offers made by Halo Distributing Company and Silver Eagle Distributors. After the discussion, Mr. Laskowski made a motion to select Halo Distributing Company. Ms. Johnson seconded the motion. The motion passed with seven in favor of selecting Halo Distributing Company, (Lindgren, Beehler, Brien, Johnson, S. Laskowski, G. Laskowski, and Swanson) and one opposition from Mr. Perez.

6. Discussion and Action for Night in Ole Converse 2008.

A. Entertainment.

Mr. Beehler questioned the VIP tent privileges. The Commission agreed the following groups will be permitted in the VIP tent: P&R Members, All Sponsors, Entertainers, and City Council. Each person will receive two beer-tickets.

Mr. Perez reported on the signed entertainment contracts.

B. Advertising.

Discussed throughout the meeting.

C. Arts & Crafts.

No briefing.

D. Food Vendors.

Ms. Laskowski reported she has some signed up and is working on others.

E. Live Auction.

F. Sponsorship.

Mr. Brien reported on Item 6E and 6F. Mr. Brien and Ms. Johnson have been working on auction items and sponsorships. Mr. Brien will contact the auctioneer. Ms. Johnson made a motion to hold the live auction in the City Hall Conference Room, bidder registration and viewing beginning at noon Saturday, October 4th, and holding the auction from 1-3 PM. Ms. Swanson seconded the motion. The motion passed with seven in favor, (Lindgren, Beehler, Brien, Johnson, Perez, G. Laskowski, and Swanson) and one opposition from S. Laskowski.

Mr. Perez will contact Halo to get a banner and a few cases of beer donated for the live auction.

Chairman Lindgren asked all members to let the auction committee know if you can locate auction items and sponsorships.

Ms. Johnson is going to the businesses dropping off parade and sponsorship letters and will follow-up with the work Ms. Perez has done.

G. Parade.

Mr. Perez reported he has contacted everyone and they are excited to come back, has new entries and has letters for surrounding cities and their officials ready to go. He will deliver those this week. He will know by the end of this month if the person selected can be the Grand Marshal.

H. Extreme Night.

Ms. Swanson would like to have a \$300 budget which includes the cost of the trophies. The events are looking good for Extreme Night. Looking for bands that would like to play for free that will play on stage II. Still need a referee for Rock-Paper-Scissor contest which may take place from 9:00 to 9:30PM. Extreme Night is from 6-10 PM.

I. Grievance Committee.

All P&R members are on the Grievance Committee. Mr. Beehler will be the first member to contact for any grievances.

J. Weenie Toss.

Councilman Rodriguez, Jr. and Ms. Mary Rodriguez will be in charge of the weenie toss.

K. Bull Riding.

The Commission had previously agreed to not have a bull rider.

L. Beer Vendors.

Beer Vendor was taken care of earlier in the meeting.

M. Parking.

The American Legion Riders may be interested in the parking.

N. Car Show.

Mr. Perez said P&R needs to decide if this is an event the commission can handle or is this something we should ask someone from outside to handle. Mr. Perez can write up an entry form but would need help judging, help with the trophies and lining up in categories. May have a \$20 or \$25 entry fee.

O. Cake Walk.

Ms. Laskowski is working on cakes for the cake walk and asked all members to ask for cakes.

P. Dunking Booth.

Ms. Johnson may have Boy Scouts and Girl Scouts to help with the Dunking Booth.

Q. Community Service.

Mr. Brien discussed the days community service was needed.

R. Family Day.

Ms. Johnson asked to include Military Day in the advertising of Family Day.

Ms. Johnson discussed asking the schools within the District for a Poster Contest to decide on future NIOC posters.

7. Discussion and Appropriate Action for Reduction or Waiver of Fees for the American Legion Food Booth.

The Commission decided if they allow one non-city related non-profit organization to have a reduction or waiver, they would have to allow all. Ms. Johnson made a motion to not approve a waiver of fees or reduction of the cost for the American Legion food booth. Ms. Swanson seconded the motion. The motion passed unanimously not to approve.

8. Discussion of Addition of Barbeque Pits and Picnic Tables at North Park.

Mr. Perez suggested adding barbeque pits and picnic tables to North Park around the playground and pavilion.

Chairman Lindgren asked if there is any left over money from the NIOC budget for the restrooms and lighting.

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Mr. Hughes replied the money allocated for the playground and lighting has not been spent. He knows the requirements for the lighting but would like clarification as to what kind of playground equipment and where to place it in the parks.

Mr. Hughes added if you think picnic tables and barbeque pits are of more use than playground equipment, you have the flexibility to make that decision. The cost for a steel table will cost \$700-\$750 each. Currently North Park has four tables and the City Park has eight. P&R has \$11,000 in the budget.

The Commission will continue discussion at the next meeting.

9. Discuss Agenda Items for Next Meeting.

- Discussion and appropriate action to approve \$300 budget for extreme night.
- Discuss designs for Barbeque pits.
- Discussion of allocating NIOC funds.
- Discussion and appropriate action for gate prices.

10. Briefing by City Council Liaison.

Councilman Rodriguez, Jr. gave the following briefing from the August 5th, City Council meeting:

- Item 5F, Receiving of the Fire-EMS Commission minutes was pulled for a separate vote to reflect Mr. Parnell resigned from the Commission.
- Action to appoint Ms. Weers from an alternate member on the Building and Standards Commission to a regular member failed.
- CC past two proclamations; one for SCOPE and one for Salatrillo Liederkrantz.
- Salitrillo Liederkrantz gave a presentation to the City Council.
- Had 10 new business items discussed.
- August 30th the American Legion will hold an event for those that helped with the American Legion Jubilee.
- Mr. Luft gave a report on the CDBG grants.
- Mr. Hoppes gave a report on the Street Maintenance and Improvement Project.
- CC approved the audit contract with TWBKY.

11. Set Date and Time for Next Meeting – August 25, 2008 at 6:30 pm, to Meet at the City Hall Conference Room.

Next meeting is set for Monday, August 25th, 6:30 PM in the Conference room #2 located at 601 S. Seguin.

Mr. Beehler announced the Beautification and Environmental Commission is having a Clean-up Day Saturday, August 16th beginning 7:30 PM.

12. Adjournment.

Chairman Lindgren adjourned the meeting at approximately 8:30 PM.