

PARKS AND RECREATION COMMISSION
MINUTES OF MEETING
September 24, 2007
6:30 PM

The Parks and Recreation Commission of the City of Converse will met for a Special Meeting at the Converse City Park, 307 School Street, Monday, September 24, 2007 at 6:30 PM. The following Members were present:

Ms. Joella Schindler, Chairman	Ms. Pam Kraemer, Vice-Chair
Ms. Angie Martinez, Member	Ms. Tonya Drake, Member
Mr. Rex Brien, Member	Ms. Sandy Laskowski , Member
Mr. Jim Neeley, Member	Mr. Glenn Laskowski, Member
Mr. Richard Schobinger, Member	Ms. Nancy Bazany, Council Liaison
Mr. Sam Perez, Jr., Member	Mr. Sam Hughes, City Manager
Mr. Jeff Beehler, Alternate	Ms. Jackie Gaines, Secretary
Mr. Jorge Topete, Alternate	

Members not present:
Ms. Jennifer White.

1. Call Meeting to Order.

Chairman Schindler called the meeting to order at approximately 6:36.

In the absence of Member Ms. Jennifer White, Chairman Schindler appointed Alternate Member, Mr. Jeff Beehler as a Voting Member for the meeting of September 24, 2007.

2. Recognition of Visitors.

Chief Jamison and Councilman Schindler.

3. Action to Approve Minutes of Meeting Conducted September 10, 2007.

Motion to approve minutes of meeting conducted September 10, 2007 was made by Ms. Tonya Drake. Seconded by Ms. Pam Kraemer.

Chairman Schindler asked to make the following correction:

- Strike the phrase “Also in this same section all references to” from Page 1, Item 3, Bullet Point 3, Second Section, Action to Approve Minutes of Meeting Conducted July 9, 2007: Chairman Schindler should be replaced with Councilman Schindler (in a single reference only) on page 5, line 3 from the Minutes of Meeting Conducted July 9, 2007.
- Ms. Tonya Drake asked to make a correction to the spelling of her name on pages 2-7.

The motion to approve minutes of meeting conducted September 10, 2007 passed with nine members for, (Schindler, Martinez, Drake, S. Laskowski, Kraemer, Brien, G. Laskowski, Neeley, and Beehler) and two abstentions due to not attending the meeting conducted September 10, 2007 from Mr. Schobinger and Mr. Perez. Jr.

Chairman Schindler announced the NIOC P&R shirts are available for pick-up after the meeting.

4. Discussion and Appropriate Action for the Following Night In Ole Converse 2007 Logistical Items:

A) Advertising

Chairman Schindler asked to move this item to the end of the agenda.

* Council Liaison Nancy Bazany arrived at approximately 6:40 PM.

B) Arts & Crafts

Ms. Pam Kraemer reported she has a total of 37 Arts and Craft Vendors. Arts and Craft Vendors need to set up Thursday and stay open through Sunday.

* Mr. Jorge Topete arrived at approximately 6:44 PM.

Motion to approve Arts and Craft Vendors remaining open throughout the day, allowing the vendors to close one hour early each day if they wish but are not able to bring a vehicle into the park until gates are closed and it is safe to drive in to the park with the patrons leaving was made by Chairman Schindler. Vice-chair Pam Kraemer seconded the motion. The motion passed unanimously.

Chief Jamison will assign an Officer to the gates prior to closing to assist with Vendors coming into the park.

C) Entertainment

Chairman Schindler gave the following report:

- The entertainment is lined up.
- Has put in calls to get the number of people attending from each group.
- Asked each Commission Member to please give Mr. Hughes your list of supplies needed for NIOC.

D) Food Vendors

Ms. Laskowski gave the following report:

- Has the food slots filled.
- All food vendors will set up Thursday and stay open through closing on Sunday.

E) Live Auction

Mr. Neeley listed the auction donations.

F) Sponsorship

Mr. Neeley gave an update on the sponsorships and asked all members to try to make contacts for sponsorships.

Chairman Schindler gave an update to the companies she has contacted.

G) Parade

Mr. Perez gave the following report:

- Has 50 entries lined up with more coming in.
- Has two judges for the parade and still needs one more.

Chairman Schindler added she has talked with the Acting Superintendent for JISD.

The Parade Committee will decorate the bleachers Friday, October 5th at 2:00 PM.

Mr. Perez, Mr. Laskowski, and Mr. Brien will mark the parade line up.

H) Talent Show

Chairman Schindler gave the following report:

- We have eleven entries.
- Followed up on the 200 participation ribbons.
- Ms. Patsy Torres has agreed to be a judge.

I) Extreme Night

Chairman Schindler asked if Ms. Swanson has ordered the trophies.

Ms. Gaines did contact Texas Trophies letting them know Ms. Swanson will be in to order the trophies but does not know if the order has been placed.

Mr. Laskowski asked about the bike logistics for Extreme Night.

Mr. Hughes replied the bikes will have a 10' lane just outside the swimming pool sidewalk.

J) Kids Corner

Ms. Drake gave the following report:

- Still needs volunteers for Saturday.
- Will update the volunteer schedule so it can get e-mailed to all Commission Members.
- Has received a lot of response and support.
- Thanked the Longhorns Football Team for the donation to the Kids Korner.

Ms. Kraemer discussed not having a lot of sign-ups for the dunking booth.

k) Parking

Chief Jamison asked for clarification on the parking.

The following parking rules were agreed upon by the Commission:

- If JISD gives approval to use the parking lot, only the following are allowed and must show a parking permit:
 - Food Vendors
 - Arts and Craft Vendors
 - City Council
 - Parks and Recreation Commission Members
- No outside food or drink
- Vendors – no beer chests, can bring water
- Someone will check with the Lions Club to ask if they will sell ice to the vendors
- The Judson parking lot will be opened Thursday
- Mr. Rex Brien will get workers for Thursday, Friday, and Saturday for the Dennis Jupe entrance/bus barn entrance and the Mesquite gate.
- Entrance to Dennis Jupe is for key staff members and Carnival Workers.
- Mr. Brien will check with the Booster Clubs and the Base Line Bums to see if they would like the parking contract.

Chairman Schindler asked to go back to Advertising as asked Mr. Jorge Topete to give a report.

Mr. Topete reported the following:

- Has sent the press releases.
- Has secured a spot on Fox Morning News.
- The design for the Herald Newspaper is being finished.

Chairman Schindler added the following:

- NIOC will be advertised on the Schertz Bank sign.
- NIOC will be advertised on the digital Live Oak Marquee Sign.
- Letters were faxed to JISD.
- Retama Park can announce the event and advertise on their brochure for a fee.
- Added to the press release and listed her media contacts.

- Randolph Metrocom Chamber will make an announcement this week.
- Waiting to hear from Dixie Flag to find out why the banner was not hung on Toepperwein Road.
- Asked about the City Park sign that TXDOT is trying to set on S. Seguin Road at School Street.

5. Briefing by City Council Liaison.

Council Liaison Nancy Bazany reported on the following:

- Had two Public Hearings / Second Reading for Special Use Permits.
- Second reading of Ordinance #201-2007 providing revenue for the maintenance and operations needs for the 2007-2008 fiscal year.
- Second reading of Ordinance #201-2007A providing revenue for the debt service needs for the 2007-2008 fiscal year.
- Tax Phase In Guidelines.
- Approve acceptance of the EDC building.
- Discussed purchasing a digital messaging marquee for City Hall having EDC provide half of the payment.
- Received \$90,000 in CDBG funds for Placed Subdivision area.
- Amended Ordinance #873 annexing land along the east side of 1526.
- Request a variance to build a carport.
- Request to provide funds for Town Square Center Street.
- Executive Session to set compensation for the City Manager.

6. Discussion of Agenda Items for Next Meeting.

Chairman Schindler asked to have the same items on the agenda.

7. Set Date and Time for Next Meeting – October 1, 2007, 6:30 PM to Meet at the City Park Pavilion.

Meet at the Converse Pony League Office at the City Park at 6:30 PM.

8. Adjournment.

Chairman Schindler adjourned the meeting at approximately 8:00 PM.