

**PARKS AND RECREATION COMMISSION**  
**MINUTES OF MEETING**  
**September 17, 2007**  
**6:30 PM**

The Parks and Recreation Commission of the City of Converse met for a Special Meeting at the Converse City Park, 307 School Street Monday September 17, 2007 at 6:30 PM. The following members were present:

Ms. Joella Schindler, Chairman	Ms. Pam Kraemer, Vice-Chair
Mr. Sam Perez, Jr., Member	Ms. Tonya Drake, Member
Mr. Richard Schobinger, Member	Ms. Sandy Laskowski, Member
Mr. Jim Neeley, Member	Mr. Glenn Laskowski, Member
Mr. Jorge Topete, Alternate	Ms. Nancy Bazany, Council Liaison
Mr. Rex Brien, Member	Mr. Sam Hughes, City Manager
	Ms. Jackie Gaines, Secretary

Members not present:

Ms. Angie Martinez, Ms. Jennifer White, and Mr. Jeff Beehler, Alternate Member.

**1. Call Meeting to Order.**

Chairman Schindler called the meeting to order at approximately 6:35 PM.

**2. Recognition of Visitors.**

Chairman Schindler welcomed Ms. Brenda Swanson and Mr. Steve Brown

Chairman Schindler asked Alternate Member to sit in for Member Angie Martinez.

**3. Discussion of Night In Ole Converse 2007:**

Chairman Schindler asked to move to Item I.

Ms. Brenda Swanson gave the following report on Extreme Night:

- Extreme Night is pretty much the same as last year.
- Jewel Heist has invited everyone on Parks and Recreation Commission to attend a Bout with the River City Roller Girls. The last Match is this Sunday, 23, 7:00, at the Skateland on Recoleta Street and San Pedro.

- Everyone participating must sign a waiver signed and notarized by a parent or legal guardian if the participant is under the age of eighteen. No parent or guardian needed if over the age of eighteen.
- Asked if the bands will receive Parking Passes.
- Asked if the bands will receive gate passes or have their names on a list.
- Bands for Thursday will drive in to the pool stage area, unload, and park in the vendor parking lot.
- Six parking spaces will be reserved near the stage for the bands.
- Ms. Swanson will order six trophies for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place for two age categories.

### **A) Advertising**

Chairman Schindler asked to move to item B.

Mr. Jorge Topete gave a report on advertising:

- Mr. Topete has a spot on Fox News and will ask Ms. White to meet with them.

Chairman Schindler asked if Mr. Frankfurter can be on the program.

Chairman Schindler reported Ms. Jennifer White would like to run copies of the flyer, two per page, to take to the schools but was not sure if every student would receive one or if the flyers will be set out on a counter.

Mr. Brien and Mr. Schobinger said they thought giving every student a flyer would be too many to print.

Chairman Schindler decided to tell Ms. White to only put the flyers on the bulletin board.

Mr. Schobinger asked about the number of court appointed workers he is going to have and discussed the hours to appoint them to work saying he needed more in the evenings.

The Fire Department will set out the portable marquee signs.

### **B) Arts & Crafts**

Ms. Kraemer gave the following report:

- Has received a lot of calls for booths.
- The vendor meeting is set for Sunday, September 30<sup>th</sup> at 2:00 PM.
- Have twenty two vendors.
- Is asking for consistency between the Arts and Craft Vendors, the Food Vendors, and other groups for the set up time and the time cars are allowed back into the park.
- Suggested Arts and Craft Vendors can close their booth early but they can not bring car on field until after the event.

Mr. Schobinger suggested having the time vendors can leave as an action item on the next agenda.

The patrons of the football game played at Judson High School Football Stadium Friday, October 5<sup>th</sup>, and Saturday October 6<sup>th</sup> can get into NIOC after the game for \$1.00.

### **C) Entertainment**

Chairman Schindler asked for volunteers to attach the arms and legs to the Mr. Frankfurter costume.

Mr. Brown said his wife can sew the costume.

Asked if anyone would be interested in a large fan under the pavilion if it is free of charge?

Some of the members thought it might be too loud.

Ms. Schindler asked about the banner that should have been placed on Toepperwein at the Church in Live Oak and reminded all members to bring Mr. Hughes their supply list.

### **D) Food Vendors**

Ms. Laskowski gave the following report:

- Has seventeen vendors and needs three more
- Listed the seventeen vendors
- Food vendors can shut down their booth prior to closing but can not bring in cars before closing of event.
- Will tell the food vendors to arrive through the Mesquite gate.
- Will not penalize the vendors if they do not show on Sunday.

### **E) Live Auction**

- Will need the sound system.
- Will need two or three tables for the auction workers.

Chairman Schindler said she will need the sound system for the following days and times:

- 12:15 will need just the microphone (Saturday)
- 12:45 will need the entire system, including a CD player (Saturday)
- 2:00 will need the microphone for the auction (Saturday)
- 10:00 will need ½ the set up for the parade (Saturday)
- Noon will need total system (Sunday)

### **F) Sponsorship**

Mr. Neeley continued his report:

- Deanan Popcorn gave a sponsorship and an auction item.

### **G) Parade**

Mr. Perez gave the following report:

- Is still receiving applications.
- This is his first year on the Parade Committee and is still learning.
- Have dropped off flyers to a lot of the businesses.
- Have about 30 applications.

Chairman Schindler asked if Mr. Perez is going to use the same parade route and line up as last year because I am putting an article in the paper. Asked Mr. Perez when he will make the parade line up?

Mr. Perez answered Friday.

- Ms. Drake, Chairman Schindler, and Ms. Margo Ball will decorate the bleachers.

### **H) Talent Show**

Chairman Schindler gave the following report:

- May receive a donation for participant ribbons.
- Have only four entries right now.
- Has one judge, Mr. Flynn, the editor of the Herald Newspaper.
- Mr. Topete can ask Ms. Patsy Torres to judge the Talent Show.

### **J) Kids Corner**

Ms. Tonya Drake gave the following report:

- Handed out the revised flyer.
- Will hand out the flyers in the daycares.
- Passed around a sign up sheet for volunteers.

Chairman Schindler discussed signing up for Thursday's gate slots and helping with Extreme Night Waivers.

Ms. Drake continued the report:

- Asked if the members know of anyone that would like to volunteer please let her know.

Mr. Schobinger asked if the city is going to provide radios this year.

Mr. Hughes replied yes.

The Coyote is the Grand Marshal. Randy Carroll is the Master of Ceremony.

Mr. Hughes will just need to have one speaker and one microphone for announcing the parade.

Mr. Brien can drop off a sound system Thursday or Friday to City Hall if needed.

Ms. Drake volunteered to sing the National Anthem if no one is lined up.

Chairman Schindler will verify with Ms. White to see if Randy Carroll is going to sing the National Anthem.

Ms. Drake continued the report:

- Asked for confirmation on the location for Kids Korner.
- The JYSF Longhorns donated \$200.00 to help purchase supplies for the Kids Korner.

**k) Parking**

Mr. Brien gave the following report:

- The Converse Explorers are not interested in the parking contract.
- Will ask other non-profit organizations.

**4. Briefing by City Council Liaison.**

Councilwoman Bazany and Mr. Hughes gave the following report:

- The budget passed the second reading and if final.
- The tax rates for the debt service and the operations maintenance passed the first reading is on the agenda tomorrow for the second readings.
- The tax rate has gone down from 56.5 to 54. Converse residents will see a 2 ½ % drop this year.
- First reading updating a 1981 ordinance governing Hobbies and Home Occupations.
- Updating the Water Billing Ordinance to allow the different due dates for the water bills
- Granted a variance allowing a resident to have a daycare in her home.

The members discussed ordering 100 two-part tickets that do not stipulate the day to be redeemed.

**5. Discussion of Agenda Items for Next Meeting.**

- All of NIOC logistics.
- Discussion and appropriate action to approve departure time of vendors.
- Action to approve additional purchase of 100 two-part tickets.

**6. Set Date and Time for Next Meeting – September 24, 2007, 6:30 PM to Meet at the City Park Pavilion.**

**7. Adjournment.**

Chairman Schindler adjourned the meeting at approximately 8:50 PM.