

**Parks and Recreation Commission  
Minutes of Meeting  
September 10, 2007  
6:30 PM**

The Parks and Recreation Commission of the City of Converse Met for a Regular Meeting at the City Hall Conference Room Located at 405 South Seguin, Monday September 10, 2007 at 6:30 PM. The following members were present:

Ms. Joella Schindler, Chairman	Ms. Pam Kraemer, Vice-Chair
Ms. Angie Martinez, Member	Ms. Tonya Drake, Member
Mr. Rex Brien, Member	Ms. Sandy Laskowski, Member
Mr. Jim Neeley, Member	Mr. Glenn Laskowski, Member
Mr. Jeff Beehler, Alternate Member	Ms. Nancy Bazany, Council Liaison
Mr. Jorge Topete, Alternate Member	Mr. Sam Hughes, City Manager
	Ms. Leigh Ann Rogers, Secretary

\* Ms. Jennifer White arrived at approximately 8:30 p.m.

Members, Mr. Richard Schobinger and Mr. Sam Perez, Jr., were not present.

**1. Call Meeting to Order.**

Chairman Schindler called the meeting to order at approximately 6:30 PM.

**2. Recognition of Visitors.**

Chairman Schindler welcomed all visitors.

**3. Action to Approve Minutes of Meeting Conducted July 9, 2007.**

Ms. Schindler asked for corrections to:

- Agenda Item 3, the word “oppositions” should be replaced with “abstentions.”
- Agenda Item 4, the words “Rodeo sign” should be replaced with “Robo sign.”
- Agenda Item 9, page 5, lines 5 through 10, beginning with “Chairman Schindler” and ending with “somewhere in Converse”, should be relocated to page 4, to line 6, just after the words “make their own trail” and right before the words “Chairman Schindler.” Also in this same section, all references to “Chairman Schindler” should be replaced with “Councilman Schindler.”
- Agenda Item 9, page 5, line 7, the words “East Park” should be removed and replaced with “that other area.”

Mr. Glenn Laskowski asked for corrections to:

- Agenda Item 8 I) Extreme Night, the last sentence, “The commission discussed the idea but did not come to a decision.” should be removed.

Mr. Laskowski stated the idea for a bike show **was** established.

Motion to approve minutes of meeting conducted July 9, 2007 with above corrections was made by Ms. Tanya Drake. Seconded by Ms. Pam Kraemer. All members voting (Schindler, Martinez, Drake, S. Laskowski, G. Laskowski, Kraemer, and Brien) were in favor. Mr. Jim Neeley, Mr. Jorge Topete, and Mr. Jeff Beehler were not present for the July 9<sup>th</sup> meeting and therefore abstained from the vote. Motion passed.

#### **4. Action to Approve Minutes of Meeting Conducted August 20, 2007.**

Motion to approve minutes of meeting conducted August 20, 2007 was made by Ms. Tanya Drake. Seconded by Mr. Glenn Laskowski. All members voting (Schindler, Martinez, Drake, S. Laskowski, G. Laskowski, Kraemer, Brien, Beehler, and Topete) were in favor. Mr. Jim Neeley and Vice-Chair, Ms. Pam Kraemer were not present for the August 20<sup>th</sup> meeting and abstained from the vote. Motion passed.

#### **5. Discussion of City Park Pavilion Lights. (Chairman Schindler)**

The discussion included:

- Chairman Schindler began the discussion by stating that when she initially started this project, she was merely requesting a simple light bulb change but it turned into a much larger repair. She then explained the breakdown of the cost of the lights. \$4,000 initial cost. \$800 donation from Gerard Electric. \$500 donation from Wal-Mart. Leaving a balance of \$2700 which will be deducted from the Commission’s Night in Ole Converse profits.
- Vice-Chair Kraemer asked questions regarding future costs involved such as maintenance and/or repairs and which budget would cover those costs.
- City Manager, Mr. Sam Hughes responded to Vice-Chair Kraemer’s inquiries by explaining the availability of money for Park and Pool maintenance which is budgeted routinely to cover small expenses such as a light ballast or bulb. Mr. Hughes further explained the lack of available funding for this particular project was due in part to the request coming in at the end of the fiscal year when the budget is thin. He then gave a brief description of the new lighting.

#### **6. Discussion and Appropriate Action to Approve Sunday, October 7<sup>th</sup> Event Schedule.**

Mr. Chris Bazany had not yet arrived to give his presentation regarding this Agenda Item. Chairman Schindler skipped ahead to the next Agenda Item.

Mr. Steve Brown arrived later to discuss this agenda item on Mr. Chris Bazany's behalf. Mr. Brown reported that AirLife has been scheduled to land on Ball Field #3 from 11:00 a.m. to 2:00 p.m. for public display.

Mr. Chris Bazany arrived shortly thereafter and reported the WOAI helicopter and a military helicopter may be landing in that area as well. Mr. Bazany also relayed information regarding the Fire Station equipment demonstrations which will take place on Ball Field # 4.

A suggestion for a raffle to win a ride up on the ladder truck was made.

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Motion to approve Sunday, October 7<sup>th</sup> Event Schedule as reported by Mr. Chris Bazany was made by Ms. Tanya Drake. Seconded by Mr. Glenn Laskowski. Motion passed unanimously.

#### **7. Discussion of Night In Ole Converse 2007:**

Chairman Schindler asked the City Manager if the billboards and/or banners are up yet. Mr. Hughes reported that the banners are up and that he would follow up with Dixie Flag regarding the billboards.

Chairman Schindler also mentioned ordering portable restrooms to the City Manager.

Councilman Schindler interjected then and mentioned that Clear Channel Communications is selling out to a private organization and someone should verify the status of our contract with them.

##### **A) Advertising**

Ms. Jennifer White had not yet arrived. Chairman Schindler skipped ahead to the next item.

Upon arrival, Ms. White began her report by asking where the Coyote should report for the parade. It was determined that the Grand Marshall and all VIP's meet at City Hall and leave for the parade from there.

Signs advertising Night in Ole Converse through Ms. White's employer will be erected in the upcoming week.

Chairman Schindler reminded the Commission members that although the City of Live Oak is donating parade signs, we still need to provide the stakes to erect them. Ms. Tanya Drake offered to donate the stakes.

Ms. White also reported on the changes in the layout and increased cost to advertise in the Express News. A discussion followed regarding all advertising in the Express News, the Herald, various television stations, and Ms. White's My Space page.

**B) Arts & Crafts**

Vice-Chair Kraemer reported receiving phone calls from 10-12 interested people over the weekend and has 17 applications so far. Also mentioned, was a question regarding security on Thursday night. City Manager, Mr. Sam Hughes responded. He explained that there would be regular, routine police patrol coming through and members of the Police Alumni will be assisting with security.

**\*\* At approximately 6:55 p.m., Council Liaison, Ms. Nancy Bazany requested to leave due to sudden illness. Councilwoman, Ms. Gloria Weers substituted in her absence.**

**C) Entertainment**

Chairman Schindler reported that she was approached by a group of ladies interested in line-dancing during the breaks between the bands. A discussion ensued regarding the priority of the cake-walk during those breaks.

Chairman Schindler then asked for assistance in finding someone to repair the “Weenie Suit.”

A discussion regarding the dunking booth then took place. Times and locations were considered. More details will follow after the next Parks and Recreation meeting.

**D) Food Vendors**

Ms. Sandy Laskowski reported having 15 food vendors. Approximately 3 more vendors are needed.

**E) Live Auction**

Mr. Jim Neeley reported receiving donations for the live auction from Fiesta Spices, Fair Oaks Ranch Golf and Country Club, McDonalds, Boudro’s, and Papa Dante’s.

**F) Sponsorship**

Mr. Jim Neeley reported sponsorships from Esplanade Gardens, O’Reilly’s, City of Live Oak, Northeast AC, Jack’s Paint Place, Converse Pony League, Halo Distributing, Sam’s Club, and Gerard Electric totaling \$12,800 altogether.

Ms. Angie Martinez had nothing to report.

Mr. Glenn Laskowski added Converse Pony League will donate 2 free registrations and other miscellaneous items.

Chairman Schindler mentioned a future donation coming from the House of Payne Martial Arts.

**G) Parade**

Mr. Sam Perez was not present for this meeting. No report available.

Chairman Schindler announced the City of Live Oak donated a parade sign.

**H) Talent Show**

Chairman Schindler reported receiving several calls of interest already.

Mr. Jim Neeley mentioned that he has found someone to do the sound board.

A discussion followed regarding several requests to modify the age groups and prize amounts next year.

**I) Extreme Night**

Chairman Schindler mentioned that the participants with completed waiver paperwork will be issued wristbands and the wristbands **must** be worn. Anyone without a wristband, will be removed from the competition.

Ms. Brenda Swanson reported:

- Goodtimes Skateboard Team will be doing demonstrations.
- Local professional skateboarders will be attending.
- Alamo City Roller Girls will be attending.
- 3 bands have been obtained.
- Request for trophies for the competition winners and the use of a projector.

A discussion regarding the location and other logistics for the Bike Show followed. City Manager, Mr. Sam Hughes expressed that he is not comfortable with having bands, carnival pedestrians, and bike show demonstrations all occupying the same area and this subject will require further discussion. Ms. Swanson stated that she will be meeting with a representative from the bike show the following evening and will have more information to report prior to the next meeting.

Another discussion followed regarding the location of the ATM machine and the amended transaction fees for non-members.

**J) Kids Korner**

Ms. Tanya Drake handed out flyers and an activity schedule for the Kids Korner. Ms. Drake then asked for the opinions of the other Commission Members, if extending the hours from noon to 6:00 p.m. rather than noon to 4:00 p.m. on Sunday would be a problem. There were no objections to her request.

Ms. Drake then reported on the following:

- A description of the layout of her area. (a picket-fence, corral-type enclosure with pop-up tents covering portions of the area.)
- An admission charge of \$1 for entry to cover the expense of supplies.
- Activities which will require electricity.
- Supplies and number of volunteers required .

A discussion regarding the best location for the Kids Korner took place. A plan was established to view the layout of the area at the next meeting which will take place on-site and then make a determination.

Also discussed, a suggestion to allow children of all ages into the activity was made. Ms. Drake expressed concern for the safety of the smaller children if older children are permitted admittance. The general consensus was that as long as **all** children are accompanied by a responsible adult, safety should not be an issue.

A suggestion to hand-stamp each child upon entry and allow re-entry with the stamp was made.

#### **K) Parking**

#### **8. Discussion and Appropriate Action to Approve Date and Time of Vendor Meeting.**

Motion to approve date and time of vendor meeting, September 30, 2007 at 2:00 p.m. at the pavilion, was made by Vice-Chair, Ms. Pam Kraemer. Seconded by Ms. Sandy Laskowski. Motion passed unanimously.

#### **9. Discussion and Appropriate Action to Approve a Name for East Park.**

Motion to table this item until after Night in Ole Converse 2007 was made by Ms. Tanya Drake. Seconded by Chairman Schindler. Motion passed unanimously.

#### **10. Discussion of Coin Contest for NIOC 2008.**

Chairman Schindler postponed this discussion.

#### **11. Briefing by City Council Liaison.**

Report not available due to the unexpected departure of the City Council Liaison.

#### **12. Discussion of Agenda Items for Next Meeting.**

All agreed to limit the next Agenda to strictly Night in Ole Converse 2007.

**13. Set Date and Time for Next Meeting – September 17, 2007, 6:30 p.m. to Meet at the City Park Pavilion.**

**14. Adjournment.**

Chairman Schindler adjourned the meeting at approximately 9:20 p.m.